

eStatements Enrollment Guide

In order to enroll in eStatements, please complete the following steps:

- 1. Go to http://www.cstonebank.net to Login to Online Banking
- 2. Click Login and enter your Username.
- 3. On the next screen, enter your Password
- 4. If this is your first time to log in to the site:
 - a. Please review the Terms and Conditions, check the "I agree" box and click Accept.
 - b. You will be directed to the Security Settings tab and given the opportunity to change your ID and Password. Your new Password will need to be entered twice. Click Continue.
 - c. Verify your email address and update if needed.

Main Bill Pay					
Statements and Notices	Documents and Settings	Additional Recipients	Disclosures	Email Settings	Reconciliation Wizard
Statements and Notices					
Date	Description	View Details			
12/17/2014	Statements December	2014 <u>View</u>			
11/19/2014	Statements November	2014 <u>View</u>			
10/15/2014	Statements October 20	14 <u>View</u>			
09/17/2014	Statements September	2014 <u>View</u>			
08/20/2014	Statements August 201	4 View			
08/20/2014	Statements August 201				
08/20/2014 07/16/2014	Statements July 2014	View			
		<u>View</u> <u>View</u>			
07/16/2014	Statements July 2014				
07/16/2014 06/18/2014	Statements July 2014 Statements June 2014	View			
07/16/2014 06/18/2014 05/21/2014	Statements July 2014 Statements June 2014 Statements May 2014	<u>View</u> <u>View</u> View			
07/16/2014 06/18/2014 05/21/2014 04/16/2014	Statements July 2014 Statements June 2014 Statements May 2014 Statements April 2014	<u>View</u> <u>View</u> <u>View</u> <u>View</u>			

5. Click on the E-Documents tab:a. Click on Documents & Settings

Statements and Notices	Documents and Settings	Additional Recipients	Disclosures	Email Settings	Reconciliation Wizard
Documents and 5	Settings				
					any document you wish to enroll or place a
sneck next to any account(s) in which you wish to enroll a	all documents. No selections will t	be saved until you elect to sa	ve your settings by pressing tr	he appropriate button shown on this page.
		box denote that they have alread	y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
		box denote that they have alread	y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder.			y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder.	II Available Accounts and D		y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder.	II Available Accounts and D		y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder. Enroll A Enroll A	II Available Accounts and D ccounts		y been enrolled. These may i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder. Enroll A Enroll A @ 🗹 me	III Available Accounts and De ccounts s		v been enrolled. These mav i	nclude joint and/or combined a	accounts and documents already enrolled
by another account holder. Enroll A Enroll A @ 20 m @ 20 m	II Available Accounts and D ccounts fr frs frs		v been enrolled. These may i	nclude joint and/or combined a	accounts and documents aiready enroli
by another account holder. Enroll A Enroll A © 20 m © 20 m © 20 m © 20 m © 20 m	II Available Accounts and D ccounts fr frs frs		v been enrolled. These mav i	nclude joint and/or combined a	accounts and documents already enrolled

- 6. Available documents to enroll for eStatements will display
 - a. Click the green + next to the account needing setup



- b. Checkmark the Statement/Notices you want to receive electronically -Checkmark the box next to the account to receive all notices available
- c. Click Save Settings

1	(s)/notice(s) are emailed to you as a secure .pdf (Portable Document Format) attachment.		
	Statement(s)/notice(s) are sent as a "shell" .pdf without customer data. Once the user logs into eStatements, the ID and Password are authenticated and the data fills the PDF document. The data included in the statement(s)/notice(s) is streamed via a secure 128-bit SSL encryption.		
	Your Cornerstone Bank eStatement ID and Password are your keys to eStatements. It takes both identification keys to gain access. No one representing Cornerstone Bank will ask for your Password. You should never give your Password to anyone who asks for it in an email or by phone or		
	anyone else who you do not want to have access to your account.		
	Statement(s)/Notice(s) can be printed or saved to a file on your computer for easy storage. The past twelve months' statement(s)/notice(s) will be available for your convenience.		
	I Agree O I Do Not Agree O Print O		
		1009	
		1002	<i>/</i> 6

- 7. Enter a Security Phrase
- 8. Review the Terms and Conditions for eStatements and select the "I agree" box

Main Bill Payment E-Documen	ts Options				
Statements and Notices Documents and	I Settings Additional Recipients	Disclosures	Email Settings	Reconciliation Wizard	
Documents and Settings			1		
Changes have been successfully saved.					
Instructions: Below is a list of accounts and document types that are available for enrollment in electronic delivery. You may place a check next to any document you wish to enroll or place a check next to any account(s) in which you wish to enroll all documents. No selections will be saved until you elect to save your settings by pressing the appropriate button shown on this page. Note: Accounts and documents shown with a gray checkbox denote that they have already been enrolled. These may include joint and/or combined accounts and documents already enrolled by another account holder.					

- 9. Click Enroll Now
- 10. You should receive a message that "Changes have been successfully saved".

Adobe Acrobat Reader® version 9.0 or higher is required to view e-Statements. To download Adobe Acrobat Reader®, go to <u>http://www.adobe.com/products/acrobat/readstep.html.</u>

You will receive an email thanking you for enrolling in e*Statements*. This will insure that the enrollment process was completed successfully. If you experience problems during enrollment please contact Cornerstone Bank at 479-253-2265 or 870-423-2265 for further assistance. Thank you for your interest in e*Statements* - we feel confident that you will enjoy the convenience this product has to offer.

When opening future accounts, please complete the following steps:

- 1. Click on E-Documents
- 2. Click on Documents and Settings
- 3. Click on the green + next to the account needing setup
- 4. Checkmark the Statement/Notices you want to receive electronically
 - a. Checkmark the box next to the account to receive all notices available
- 5. Click Save Settings
- 6. Review the Terms and Conditions for e*Statements* and check the "I agree" box.

*Check back as notice options will continue to be added and enhanced.